

F.No,A-12018/50/2018 H(Estt)-II  
Comp. No.9647 ✓

NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA; NEW DELHI  
HEALTH ESTT. UNIT-II

Sub: To Upload the Recruitment rules for the category of Nursing Orderly & Dresser on the website of NDMC for seeking comments of stake holders.

Please find enclosed herewith the copy of Amended recruitment rules for the above said categories for seeking comments from the stake holders.

Jt. Director (IT) is, therefore, requested to please arrange to upload the same on the website of NDMC.



(Sharad Kumar)  
Jt. Director (Health)

Jt. Director (IT),  
NDMC

U.O.No. 0-1656/HE-II/SA-II

Dated 18/10/18

*Sw. Arun* 

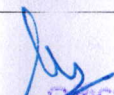


### ANNEXURE-III

Form to be filled by the Ministry/Department/Organization while proposing amendment to the existing recruitment rules

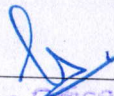
1	Name of the Post	Dresser
2	Name of the Ministry/ Deptt./Organization	New Delhi Municipal Council
3	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
4	Date of notification of the original rules and subsequent amendment (copy of the original Rules & Subsequent amendments should be enclosed, duly flagged and reference).	_____

S.N o.	Name	Provision in the existing/approved Rules	Revised proposed Provision	Reasons for proposing revision
1	Name of the post	Dresser	Dresser	No Change in the existing provision.
2	No. of Post	-	*29 (2018) *subject to variation dependant on workload	Latest sanctioned strength as indicated in the file reflected
3	Classification	Class IV Non-Ministerial	Category 'C' Non-Ministerial	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 <sup>th</sup> November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994
4	Level in the Pay Matrix	Rs.800-15-1010-EB-20-1150(IV CPC) Revised to Rs.2650-65-3300-70-4000 (V CPC)	Level-2 ( Rs.19,900-63,200) in the Pay Matrix	Consequent upon implementation of the recommendations of the 7 <sup>th</sup> Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016.

  
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 New Delhi-110001

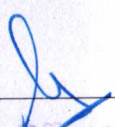


5	Whether Selection or Non Selection Post	Non-Selection	Not applicable	As per para 3.6 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010
6	Age Limit for direct recruits	18-30 Years( 5 years relaxation for SC/ST)	18 to 27 years (Relaxable upto 40 years in case of Government Servant in accordance with the instructions/orders issued by the Central Government) Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	As per Col.6 of the step guidelines on framing of RRs issued by the DoP&T Vide their OM No.AB.14017/13/2013-Estt.(RR)dated the 31st March,2015

  
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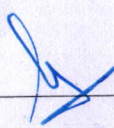


7.	Educational and other qualifications required for direct recruits	<u>Essential.</u> 1. Middle pass from recognised Board/ School or equivalent 2. Certificate from St. John Ambulance Association in Dressing and First Aid or equivalent certificate from any other recognised institution <u>Desirable</u> Experience as dresser in Govt. or semi-Govt. Hospitals / Dispensary	1. 10 <sup>th</sup> Pass from a recognized Board 2. Six Months experience in the job	Minimum qualifications raised to 10 <sup>th</sup> passed keeping in view that the post is now classified as Category 'C'
8.	Whether Age & EQ prescribed for direct recruits will apply in the case of promotees	Age: No  Qualification: Yes	Age: No  Qualification: Yes	No Change in the existing provision.
9.	Period of probation, if any	Two Years	Two years for direct recruits.	As per para 3.10.2 of the guidelines on framing/amendment/relaxation of recruitment rules issued by DoP&T vide their OM dated 31.12.2010.
10.	Method of Recruitment whether by direct recruitment or by promotion or by Deputation/ absorption and percentage of the vacancies to be filled by various methods	By promotion failing which by direct recruitment.	Promotion failing which by direct recruitment.	No Substantial Change in the existing provision.

  
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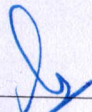


11	In case of recruitment by promotion deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Promotion – Ward Boy/ Ward Aya / Ward Attendant with 3 years regular grade service	<p><b>Promotion</b> Ward Boy/ Ward Aya / Ward Attendant at Level-1 of the Pay Matrix with 3 years regular service in the grade.</p> <p><b>Note 1:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p>	As per para 3.12.2 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010.
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12	If Departmental promotion committee exists, what is its composition	As decided by the Committee from time to time.	<p><b>Departmental Promotion Committee (for considering promotion)</b></p> <p>1. DIRECTOR (P), NDMC - CHAIRPERSON</p> <p>2. CMO (HQRS ), NDMC - MEMBER</p> <p>3. JOINT DIRECTOR, NDMC - Member</p> <p><b>Departmental Confirmation Committee (for considering confirmation)</b></p> <p>1. DIRECTOR (P), NDMC - CHAIRPERSON</p> <p>2. CMO (HQRS ), NDMC - MEMBER</p> <p>3. JOINT DIRECTOR, NDMC - Member</p>	As per para 3.13.1 of DoP&T's OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010 and OM No.AB-140117/21/2011-Estt.(RR) dated 10.05.2013.
13.	Circumstances in which UPSC is to be consulted in making recruitment	-	Not Applicable	As per the guidelines on framing / amendment of RRs circulated by DOP&T vide their OM No.AB-14017/48/2010-Estt.(RR) dated 31.12.2010.

  
 Section Officer (Fin-II)  
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# ANNEXURE-III

filled by the Ministry/Department/Organization while proposing amendment to the existing recruitment rules

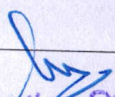
	f the Post	Nursing Orderly
2	Name of the Ministry/ Deptt./Organization	New Delhi Municipal Council
3	Reference No. in which Commission's advice on Recruitment Rules was conveyed	
4	Date of notification of the original rules and subsequent amendment (copy of the original Rules & Subsequent amendments should be enclosed, duly flagged and reference)	_____

S. No.	Name	Provision in the existing/approved Rules	Revised Provision	Reasons for proposing revision
1	Name of the post	Nursing Orderly	Nursing Orderly	No Change in the existing provision.
2	No. of Post	32	*32 (2018) *subject to variation dependant on workload	No change
3	Classification	Group 'D' Non-Ministerial, Non Gazetted	Category 'C' Non-Ministerial	Classification as per DOP&T's S.O(E) 3578 (E) dated 9 <sup>th</sup> November, 2017 and Categorization as per Section 34(4) of the NDMC Act, 1994

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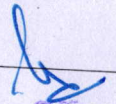


4	Level in the Pay Matrix	Rs.2550-3200	Level-1 ( Rs.18000-56900) in the Pay Matrix	Consequent upon implementation of the recommendations of the 7 <sup>th</sup> Central Pay Commission and issue of CCS(RP) Rules, 2016 vide Ministry of Finance's Notification dated 25.07.2016.
5	Whether Selection or Non Selection Post	Non-Selection	Not applicable	As per para 3.6 of the guidelines on framing/amendment of the RRs issued by the DoP&T vide their OM no.AB-1401/48/2010-Estt(RR) dated 31.12.2010
6	Age Limit for direct recruits	18-30 Years (5 years relaxation for SC/ST and 3 years for OBC)	18 to 27 years (Relaxable upto 40 years in case of Government Servant in accordance with the instructions/orders issued by the Central Government) Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti	As per Col.6 of the step guidelines on framing of RRs issued by the DoP&T Vide their OM No.AB.14017/13/2013-Estt.(RR) dated the 31st March, 2015

  
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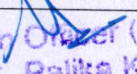


			District and Range Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep	
7.	Educational and other qualifications required for direct recruits	1. 8 <sup>th</sup> Class pass from a recognised institution 2. Six months experience in job	1. 10 <sup>th</sup> Pass from a recognized Board 2. Six Months experience in the job	Minimum qualifications raised to 10 <sup>th</sup> passed keeping in view that the post is now classified as Category 'C'
8.	Whether Age & EQ prescribed for direct recruits will apply in the case of promotees	N.A.	Not Applicable	No Change in the existing provision.
9.	Period of probation, if any	2 Year	2 Years	No Change in the existing provision.
10.	Method of Recruitment whether by direct recruitment or by promotion or by Deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment.	Direct recruitment	No Change in the existing provision.

  
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11	In case of recruitment by promotion deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	N.A.	Not Applicable	No Change in the existing provision.
12	If Departmental promotion committee exists, what is its composition	As decided by the council from time to time.	<b>Departmental Confirmation Committee (for considering confirmation)</b> 1. DIRECTOR (P), NDMC - CHAIRPERSON 2. CMO (HQRS.), NDMC MEMBER 3. JOINT DIRECTOR, NDMC Member	As per para DoP&T's OM No.AB-140117/21/2011- Estt.(RR) dated 10.05.2013.
13.	Circumstances in which UPSC is to be consulted in making recruitment	-	Not Applicable	As per the guidelines on framing / amendment of RRs circulated by DOP&T vide their OM No.AB-14017/48/2010- Estt.(RR) dated 31.12.2010.

  
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